

Regional Futures - Collaborative Projects Application Form 2024

Form Preview

Eligibility Check

* indicates a required field

Eligibility

Before proceeding with this application form, ensure that the proposed project meets each of the Regional Futures - Collaborative Projects eligibility criteria as detailed in the [Collaborative Projects Guidelines](#).

The Applicant Organisation: *

- ☐ is based in a Queensland region
- ☐ has an ABN
- ☐ is registered for GST
- ☐ is collaborating with one or more collaborative partner organisation(s) based in a Queensland region#
- ☐ has a total cash contribution (from the applicant organisation and/or collaborative partner/s that is equal to 50% of the amount sought from Regional Futures - Collaborative Projects program)

For the purpose of the Regional Futures - Collaborative Projects program, a "Queensland region" is any local government area except for Brisbane City Council.

*** ELIGIBILITY ISSUE ***

⚠ **Based on the responses provided, there is an issue with the eligibility of this application.**

Do not proceed with this application form, if the organisations and/or project do not meet the program eligibility criteria.

Project Overview

* indicates a required field

Applicant Organisation *

Organisation Name

Full Legal Name - MUST reflect ABN Entity Name

Project title *

Must be no more than 20 words.

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Short project description *

Word count:

Must be no more than 150 words.

Ensure that you include: WHAT the issue or opportunity is that is being addressed; HOW the project will address the issue or opportunity; and WHAT is the expected benefit or outcome for the project participants and the region. NOTE the short project description should be written for publication purposes.

Overview organisations involved in the Project

Provide details of any organisation or stakeholder (including local innovation ecosystem leaders) that will be involved in the project (contributing cash or in-kind support). Letters of support must be provided.

Organisation name	Role of Organisation	Contribution	Letter of support
Legal Entity Name		Insert the cash amount or provide a brief description of the in-kind support.	Letter of support attached and complies with the Guidelines as required

Letters of support (signed and dated) from the relevant regional/industry/innovation stakeholder(s) engaged in the project, or those who will benefit from the success of the project will strengthen your application. Where a financial cash contribution (which includes salaries-as-cash) is committed, the letter of support must comply with the Guidelines.

The letters of support will be considered as part of Assessment Criteria Two.

Letters of Support *

Attach a file:

Merge all Letters of support into one PDF prior to uploading.

Project Proposal and Assessment Criteria

Your application will be assessed against the following four assessment criteria:

1. **Significance of the opportunity or innovation activity.**
2. **Strength of the collaboration.**
3. **Viability of the project.**
4. **Benefit to the region / sector and Queensland.**

Assessment Criteria 1 - Significance of the Opportunity or Innovation Activity

* indicates a required field

To meet this criterion projects must demonstrate the project will:

- **identify and address a problem to be solved or an opportunity to be leveraged through a place-based or sector specific collaboration**
 - **impact regional innovation for the benefit of the applicant, partner organisation(s), the sector and the region**
 - **deliver an innovative approach to the problem to be solved or opportunity to be leveraged.**
-

Provide details of the local problem you are solving. *

Word count:
Must be no more than 300 words.

What local opportunity will be leveraged by the collaborative project? *

Word count:
Must be no more than 300 words.

Explain the significance of the opportunity or challenge identified for the region(s). *

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Word count:

Must be no more than 300 words.

Outline the competitive strength(s) of the region(s) that will be harnessed by the project and explain how these strengths will be exploited and/or amplified. *

Word count:

Must be no more than 200 words.

Outline the innovative solution(s) proposed in this project and explain the innovation. *

Word count:

Must be no more than 300 words.

This answer should cover if the innovation or technology is emerging or new, existing, updated or is being introduced. What is the impact of this innovation or technology?

What is the barrier preventing the region from adopting the innovative solution or emerging technology and how will this project address it? *

Word count:

Must be no more than 300 words.

Explain the relevance of the innovative solutions to other industries/sectors/ regions and how the innovative solution will be socialised, promoted and embedded to encourage adoption. *

Word count:
Must be no more than 300 words.

Assessment Criteria 2 - Strength of the CollaborationColl

* indicates a required field

To meet this criterion projects must demonstrate the project will:

- involve the collaborative efforts and resources of the Applicant Organisation and at least one project partner based in a Queensland region# who will share the responsibility for the delivery of the project
- be locally driven
- involve leaders from within the innovation ecosystem who are aligned with the project's focus/outcome
- involve meaningful collaboration between organisations, partners and leaders who possess a shared purpose and complementary expertise.

Collaborative Partner Organisations

A collaborative partner organisation must not be affiliated with the Applicant Organisation or other collaborative partner(s) (ie a subsidiary, have shared ownership / interests / directors in common, or an agreed funding relationship).

Collaborative partner organisations must be materially contributing to the project and its outcomes. As evidenced by a cash contribution, which includes salaries-as-cash, and its involvement in the project.

Provide details of each collaborative partner organisation involved in the project, noting a minimum of one is required.

Partner Organisation
Name *

Organisation Name

Legal Entity Name

Partner Organisation
Type *

Select from the drop down list

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Partner Organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

ABN

Entity name

ABN status

Entity type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN.

Partner Organisation Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Partner Primary Website

Must be a URL.

Partner Organisation Cash Contribution *

\$

Note that the salaries as cash is included in the cash commitment to project

Expertise of Collaborative Partners

Outline the role of each Collaborative Partner and explain why each Collaborative Partner is the most appropriate partner for the project. *

Word count:

Must be no more than 350 words.

Include complementary expertise each partner will bring to the project.

Non-Commercial Benefits of Project

What are the non-commercial and social benefits of this project? *

Word count:

Must be no more than 350 words.

Outline benefits beyond the interests of the collaborative partner(s), organisations/leaders/stakeholders

Assessment Criteria 3 (Part A) - Viability of the Project

* indicates a required field

To meet this criterion projects must demonstrate the project will:

- **provide a clear project plan including project activities, outcomes, risks, and mitigation strategies**
- **involve collaborative partner organisation(s) that have a track record in delivering comparable initiatives in Queensland and/or the broader innovation economy**
- **engage the local industry leaders who have the capacity and authority needed to affect the change required**
- **be well planned and achievable within the timeframe and budget, whilst demonstrating value for money.**

Note - Questions relating to the Project Plan will be reflected on pages 6 and 7 of this application form. These details must reflect the Project Plan developed for your Project.

Project Risks

Outline the risks identified in undertaking this project and the strategies identified to manage them. *

Word count:

Must be no more than 300 words.

What factors have been identified that are critical to the successful delivery of the project? *

Word count:
Must be no more than 300 words.

How are you mitigating any of these dependencies not being realised? *

Word count:
Must be no more than 300 words.

What processes or governance framework will be used to track the progress of the project during delivery and implementation? Please detail. *

Word count:
Must be no more than 300 words.

Experience in project delivery

Provide details of the track record of each collaborative partner in delivering comparable initiatives in Queensland and/or the broader innovation economy.

Partners	Experience in delivering comparable initiatives in Queensland and/or broader innovation economy.
Legal Entity Name	Must be no more than 100 words.

Resumes of Key Project Personnel

Provide a brief resume (max two pages) for each of the key personnel involved in the project. *

Attach a file:

Merge all resumes into one PDF prior to uploading

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* indicates a required field

Timeframe

Project duration *

For projects up to one year, choose "one year" and for projects between one year and eighteen months, choose "18 months."

Main Project Location

Street number and name *

Suburb/City *

State *

Post Code *

This is the location where the majority of project activity will take place.

Other Project Location(s)

Detail any other locations (city/town and state) where project activity will take place.

Town/City	State	Postcode
Must be no more than 2 words.	Must be no more than 1 word.	

Project Activities and Outcomes

Grant recipients are required to report on progress at six monthly intervals.

Guidelines for completion:

- Each milestone should have **four to eight items** describing the key activities and corresponding outcomes for the particular project period of the project
- Activities should not include administrative or operational tasks (for example employ position X, form advisory board and conduct monthly meetings)
- Outcomes should:
 - be tangible and measurable (for example minimum of a 10% increase in new customer registrations, reduction by no less than 12% in production costs)
 - not be a restatement of the planned activities
 - capture what is to be achieved as a consequence of the activity to benefit the project.
- Ensure your proposed project activities and outcomes align with your project plan.

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It is important to be as realistic and specific when completing this section. Should the application for funding be successful, the project plan wording provided by the applicant organisation will be included in the Funding Agreement and applicant organisation will be required to provide regular reports on actual progress and achievements against the *Milestones Activities and Outcomes*.

As a guide, the following are examples of suitable activities and outcomes:

Project Period 1

Planned Activities

- Identify and secure industry participants and key stakeholders in AgTech and broadacre farming for co-design workshops in three regional locations.
- Collate and analyse data from co-design workshops

Expected Outcomes

- Minimum of eight participants for each co-design workshop with representatives from farming community, local government, academia and agriculture suppliers
- Data analysis of co-design workshops to identify headline topics for each region's challenge day for program design for each challenge day.

Project Period 2

Planned Activities

- Marketing and promotional material created to support multi-platform media campaign for six weeks prior to challenge days across multiple mediums relevant to both regional and audience to recruit participants and subject matter experts.
- Identify expert coaches/mentors for each region relevant to challenge topic.
- Open registration for challenge days in each location.
- Finalise arrangements in each region to hold/deliver challenge day, including local media attending to showcase regional relevance.

Expected Outcomes

- Minimum of three print news items; minimum of six radio mentions; minimum of six digital publications and 12 social media posts resulting in reaching 70% of regional audience.
- Secure no less than six subject experts for each of the three regions.
- 30 participants secured for each region representing universities, farming co-operatives, chamber of commerce, software developers, innovators/entrepreneurs and regional councils.
- Challenge days completed which identified solutions scoped. Minimum of one print and two other media pieces (digital or television segment) for each challenge day highlighting the challenge and its significance to the region.

Project Period 3

Planned Activities

- Engage service provider to develop and deliver platform or program aligned with framework of the solution identified at each challenge day.
- Design and deliver test platform or modules for the program.

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- Embed platform and program enhancements to deliver phase two implementation and final testing of the platform and program modules.
- Platform is live and operational; Program modules finalised for release to regional stakeholder groups and co-design participants.

Planned Outcomes - Note it is critical that outcomes in the final project period, for this example Period 3, are measurable and demonstrate the impact achieved

- Develop project scope and plan, initiate communication with 10 key stakeholders to test platform developed and program design.
- Delivered 12 events across three regions. Obtain feedback for platform/program enhancement from minimum of 50 testing participants and stakeholders.
- Platform and program upgrades completed, updated versions delivered by ABC provider in two training workshops with 100 participants to show functionality and relevance to issue identified in co-design session.
- 50% decrease in water usage and 25% increase in yield for broadacre farmers who adopted the platform or used the program modules to improve productivity/performance.

Should the application for funding be approved, the information in this section will form part of the Financial Incentive Agreement with progress reporting on these activities and outcomes required to acquit each milestone payment.

Project Period 1 - List the activities scheduled to progress the project during the first six-month reporting period of the project. *

Dot point or numbered format and plain English

Project Period 1 - List the outcomes you expect to achieve by undertaking the activities during the first six-month reporting period of the project. *

Dot point or numbered format and plain English

Project Period 2 - List the activities scheduled to progress the project during the second six-month reporting period of the project. *

Dot point or numbered format and plain English

Project Period 2 - List the outcomes you expect to achieve by undertaking the activities during the second six-month reporting period of the project. *

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Dot point or numbered format and plain English

Project Period 3 - List the activities scheduled to progress the project during the third six-month reporting period of the project. *

Dot point or numbered format and plain English

Project Period 3 - List the outcomes you expect to achieve by undertaking the activities during the third six-month reporting period of the project. *

Dot point or numbered format and plain English

Assessment Criteria 3 (Part C) - Project Expenditure

Salary Costs

List the expected costs on SALARIES and identify the source of funding that will meet the cost (i.e. Regional Futures - Collaborative Futures grant; applicant organisation contribution; and/or collaborative partner organisation(s) contribution).

List expenditure items	Regional Futures grant	Applicant Organisation	Partner Organisation(s)	Total
Costs listed here are eligible for Regional Futures - Collaborative Projects funding. Detail position, name (if known) and FTE of each employee.				
	\$	\$	\$	\$

Project Consumables

List the expected costs on CONSUMABLES and identify the source of funding that will meet the cost (i.e. Regional Futures - Collaborative Futures grant;

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applicant organisation contribution; and/or collaborative partner organisation(s) contribution).

List expenditure items	Regional Futures grant	Applicant Organisation	Partner Organisation(s)	Total
Costs listed here are eligible for Regional Futures - Collaborative Projects funding				
	\$	\$	\$	\$

Plant and Equipment

List the expected costs on PLANT AND EQUIPMENT and identify the source of funding that will meet the cost (i.e. Regional Futures - Collaborative Futures grant; applicant organisation contribution; and/or collaborative partner organisation(s) contribution).

**** A MAXIMUM OF \$10,000 IN TOTAL OF THE REGIONAL FUTURES - COLLABORATIVE PROJECTS GRANT FUNDING CAN BE ALLOCATED TO PLANT AND EQUIPMENT FOR THE TERM OF THE PROJECT. ****

List expenditure items	Regional Futures grant	Applicant Organisation	Partner Organisation(s)	Total
Costs listed here are eligible for Regional Futures - Collaborative Projects funding (max. \$10,000 during the term of the grant)				
	\$	\$	\$	\$

Travel

List the expected costs on TRAVEL and identify the source of funding that will meet the cost (i.e. Regional Futures - Collaborative Futures grant; applicant organisation contribution; and/or collaborative partner organisation(s) contribution).

List expenditure items	Regional Futures grant	Applicant Organisation	Partner Organisation(s)	Total
Costs listed here are eligible for Regional Futures - Collaborative Projects funding				
	\$	\$	\$	\$

Specialist Advice and Services

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List the expected costs on SPECIAL ADVICE AND SERVICES provide by UNRELATED EXTERNAL PROVIDERS and identify the source of funding that will meet the cost (i.e. Regional Futures - Collaborative Futures grant; applicant organisation contribution; and/or collaborative partner organisation(s) contribution).

List expenditure items	Regional Futures grant	Applicant Organisation	Partner Organisation(s)	Total
Costs listed here are eligible for Regional Futures - Collaborative Projects funding				
	\$	\$	\$	\$

Other Direct Project Costs

List the expected expenditure on any other direct project costs and identify the source of funding that will meet the cost (i.e. applicant organisation contribution; and/or collaborative partner organisation(s) contribution).

List expenditure items	Applicant Organisation	Partner Organisation(s)	Total
Costs listed here are NOT eligible for Regional Futures - Collaborative Projects funding			
	\$	\$	\$

Project Funding

The figures below are automatically calculated from information you have placed within the application. If a calculation is incorrect, you will be guided by text on how to check and amend the error.

Total Project Expenditure

\$

This number/amount is calculated.

Applicant Organisation Cash

\$

This number/amount is calculated.

Total Partner Organisations Cash

\$

This number/amount is calculated.

Regional Futures funding sought

\$

This number/amount is calculated.

Total Project Funding

Partner Funding Check

\$

This number/amount is calculated.

This answer shows that the Total Partner Organisations Cash is the same as the amount entered in the Collaborative Partner Organisation – Cash Contribution section of the form. Total should equal \$0 if they match.

Regional Futures funding check

\$

This number/amount is calculated.

This answer shows that the total cash contribution (from the applicant and collaborative partner/s is equal to 50% of (\$0) or greater than (\$amount) the amount sought from Regional Futures - Collaborative Projects).

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\$

This number/amount is calculated.

*** Funding Error ***

The *total partner organisation funding* entered in the **Project Expenditure** section does not equal the *total partner organisation funding* entered in the **Collaborative Partner Organisations** section of the application form.

Check the figures in each section and amend as required to ensure that the two sections correspond before submitting the application form.

*** Funding Error ***

The *total Applicant Organisation cash and Collaborative Partner Organisation cash* is less than the *total Regional Futures funding sought*.

An eligibility requirement of this program is that total cash matched funding (from Applicant and Collaborative Partner organisations) is equal to, or greater than, the Regional Futures funding sought.

Check the figures in each section and amend as required to ensure that project is eligible before submitting the application form.

*** Funding Error ***

Expenditure on plant and equipment totalling greater than \$10,000 has been allocated to Regional Futures - Collaborative Projects funding.

A maximum of \$10,000 in Regional Futures - Collaborative Projects funding can be allocated to plant and equipment.

Check the figures and amend as required to ensure that the project is eligible before submitting the application form.

Assessment Criteria 4 - Benefit to the Region/Sector and Queensland

* indicates a required field

To meet this criterion projects must demonstrate the project will:

- be designed to deliver tangible benefits apart from the commercial interests of the collaborative partner organisation(s)
- have the potential to create sustainable change / quantifiable benefits beyond the life of the project
- demonstrate job opportunity pathways.

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When answering the questions below consider the benefits that may result due to the project beyond the commercial interests of the recipient and collaborative partners. For example:

- 1.Jobs for the regions
- 2.Gateway to educational pathways
- 3.Increased career opportunities within industry sectors and Queensland priority sectors
- 4.Increased investment attraction and capital investment
- 5.Building a stronger innovation eco-system.

What change do you want to create for the region by delivering this project? *

Word count:

Must be no more than 250 words.

Include benefits of this project to the applicant and collaborative partners.

Why is it important to deliver the project now? *

Word count:

Must be no more than 200 words.

Outline how the project activity will create sustainable change / quantifiable benefits beyond the life of the project. *

Word count:

Must be no more than 200 words.

How will the proposed project create pathways (new/high value) for jobs in Queensland? *

Word count:

Must be no more than 200 words.

What are the expected outcomes at the end of the project? *

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Word count:

Must be no more than 250 words.

Consider job creation, economic, community, innovation eco-system, region, sector or industry outcomes

What are the expected outcomes within five years of project completion? *

Word count:

Must be no more than 200 words.

Consider job creation, economic, community, innovation eco-system, region, sector or industry outcomes

Applicant Details

* indicates a required field

Applicant Organisation Details

Applicant Organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

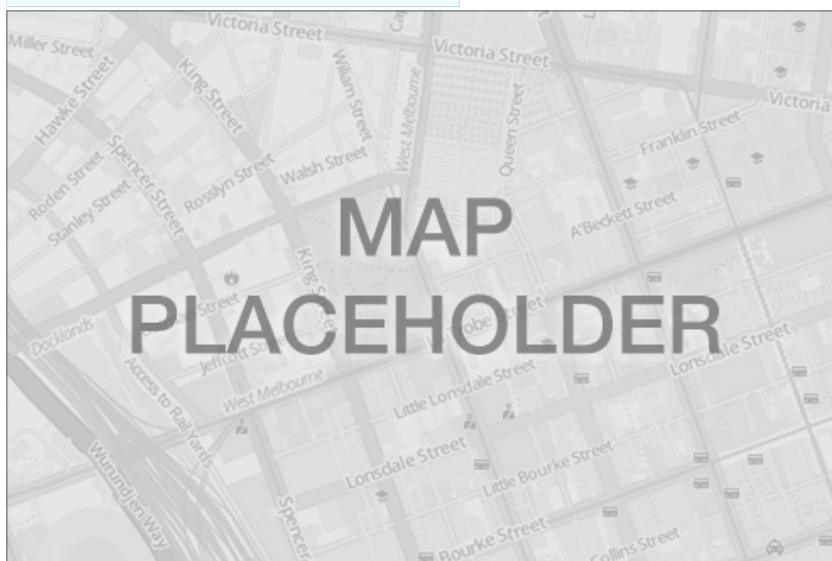
Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Applicant Organisation Street Address *

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.
(Identifiers such as Unit/Lot/Building/Level etc. are not accepted.)

Applicant Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant Primary Website *

Must be a URL.

What is the Applicant Organisation's cash contribution to the project? *

Note that cash contribution includes salaries as cash.

Within which Local Council Area is the Applicant Organisation located? *

Is the Applicant Organisation based outside of South-East Queensland? *

For the purposes of this program "South-East Queensland" is any location in the following council areas - Brisbane City, Moreton Bay Regional, Ipswich City, Logan City, Redland City, Gold Coast City, Scenic Rim, Somerset Regional, Lockyer Valley Regional, Sunshine Coast and Noosa Shire.

Is the Applicant Organisation a regional business? *

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For the purpose of this program - is the business located outside of the Brisbane City Council boundary area

Not sure? Go to the [Electoral Commission Queensland website](#) to find out.

How many FTEs does the Applicant Organisation employ? *

Organisation type *

Is the Applicant Organisation a female owned or female-led business? *

For the purposes of this program a female business is one that is at least 50% female owned and/or led. 'Female-led' means that the person/people leading the organisation in roles such as CEO, Director or Executive.

Is the Applicant Organisation an Indigenous business? *

For the purpose of this program, an Indigenous business is one that is at least 50% owned by Aboriginal and/or Torres Strait Islander people.

Applicant Key Contact

Provide contact details of the person who is authorised to engage during the assessment and contract execution process (if successful).

Applicant Project Contact *

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Applicant Project Contact Position *

Applicant Project Contact Primary Address *

Address

<input type="text"/>
<input type="text"/>

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant Project Contact Primary Phone Number *

Must be an Australian phone number.

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Applicant Project Contact Primary Email *

Must be an email address.

Mandatory Data Collection

* indicates a required field

Primary Industry Classification

The department collects data on industries that benefit from funded projects.

To assist with our reporting, please select the industry classification which will benefit from your proposed project.

Only one option can be selected from the dropdown list below.

To assist you with your options, refer to the Australian and New Zealand Standard Industrial Classification ([ANZSIC](#)) lookup link.

There are two levels within the ANZSIC hierarchy. Ensure you navigate through to the lowest level to choose an industry option.

Please select the primary industry classification that will benefit from your proposed project: *

[ANZSIC Lookup](#) Click on "Browse" then click on "Primary Industries Classification", then select an option by clicking the relevant words (not the letter) eg: Agriculture, Forestry & Fishing

Other Priority Industries

Priority Industries - refer to a niche or new industry per Queensland Government policies (Industry RoadMap).

Industries which will build our competitive strengths, diversify our economy and create the knowledge-based jobs of the future, Advance Queensland is driving innovation-led economic growth through increased collaboration between government, industry and research organisations.

The department collects data on industries that benefit from funded projects. To assist with our reporting, please select the Priority Industry which your proposed project will benefit from.

Only one option can be selected from the dropdown list below.

To assist you with your options, refer to the [Queensland Priority Industries Definitions](#) lookup link.

There are two levels within the Priority Industry hierarchy. Ensure you navigate through to the lowest level to choose an industry option.

Please select the priority industry that will benefit from your proposed project: *

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[Link to Qld Priority Industries Definitions](#) Click on "Browse", then click on "Priority Industries", then select an option by clicking on the relevant option (not the identifying number) eg: Advance Manufacturing

Enabling Technologies

Enabling Technologies - is a separate list from the ANZSIC and Priority Industries - this is not an Industry category. This information is required to capture the type of Enabling Technologies used in activities regardless of the industry.

The department collects data on industries that benefit from funded projects. To assist with our reporting, please select the the Enabling Technologies that will be used in your project.

Only one option can be selected from the dropdown list below.

There are three levels within the Enabling Technologies hierarchy. Ensure you navigate through to the lowest level to choose a technology option.

Please specify the main enabling technology used in your project: *

Click on "Browse", then click on a "Sub Category", then select an option by clicking on relevant words (not the number) eg: Artificial Intelligence

Please advise your enabling technology: *

Must be no more than 3 words.

What is the main type of technology that you will provide or use in your project? eg: Autonomous Systems. Input N/A if not applicable

Benefits to Queensland

The Queensland Government reports regularly on the jobs impact of the funding allocated to recipients and their projects.

For the purposes of this section, the following definitions will apply:

- **Job** - a job is any paid position within an organisation and includes permanent or temporary, full-time or part-time, short-term or long-term positions. **Does not include** consultants, public service positions or indirect jobs (jobs that flow on through supply chains).
- **Queensland-based Jobs** - jobs physically located in Queensland.
- **New Jobs** - number of new Queensland-based jobs expected to be created by the applicant organisation or project partner/s as a direct result of investment during the term of the contract. **Does not include** any existing jobs (i.e. jobs already in existence / funded by the applicant organisation or their partner/s prior to the commencement of the contract).
- **Actual Jobs** - number of new Queensland-based jobs actually created to date, as at the reporting date, by the applicant organisation or project partner/s as a direct result of investment during the term of the contract.
- **Future Jobs** - number of Queensland-based jobs predicted to be established by the applicant organisation or project partner/s as a direct result of the project up to three (3) years after the contract completion date.

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During the Contract Term

How many NEW Queensland-based jobs are likely to be created by the applicant organisation or project/partners as a DIRECT result of the project during the contract term? *

Whole number only. If nil, enter "0".

Future Jobs

How many FUTURE Queensland-based jobs are likely to be created within 3 years of contract completion by the applicant organisation or project partner/s as a DIRECT result of the project? *

Whole number only. If nil, enter "0". A direct job is one that can be clearly identified and accounted for. Do not include assumed jobs that may flow in the supply chain situation.

Advance Queensland Program Awareness

To assist the department with future promotion of Advance Queensland programs, please advise from the list below how you became aware of this funding opportunity. *

Application Declaration

* indicates a required field

On behalf of the applicant organisation:

- I certify that:
 - I am authorised to submit this application on behalf of the applicant organisation
 - the information I have supplied in this application is true, accurate and not misleading to the best of my knowledge
 - I have completed the Eligibility Checklist and this has confirmed that the applicant organisation and the proposed project is eligible for Regional Futures - Collaborative Projects funding

and I acknowledge that:

- I have read and accepted the terms and conditions of the [Funding Agreement](#)
- the Queensland Government may undertake the checks necessary to assess this application (subject to any written notification as to confidentiality)
- an offer of funding under the Regional Futures - Collaborative Projects program will be subject to the Applicant Organisation executing a Funding Agreement within 40 business days of being notified that the funding application has been successful

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- the project must commence within 30 business days of the Funding Agreement execution.

Refer to the [Electronic Transaction \(Qld\) Act 2001](#) prior to acknowledging and accepting this declaration.

Applicant Contact *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Contact Position *

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Privacy

The Department of Environment Science and Innovation (the department) is collecting personal information from you such as your name, address, contact details of yourself and your business (including employees and partners), resume, employment and directorship, corporate officer history, payslips, asset and financial information and other information relevant to your application or provided by you. This information is collected for the purpose of assessing and evaluating your application for funded projects, milestone reports, and otherwise the department's function of supporting businesses and industry through innovation programs and grants.

Personal information may also be disclosed where required for purposes associated with undertaking assessment of the application, including due diligence enquiries. The email address you provide will be used to communicate with you about your application or program participation (if successful). For example, you may be contacted via email about participating in a survey, interview or focus group. Dependent upon the email service provider you have chosen, this may result in your personal information being transferred overseas.

The personal information provided may be provided to other relevant Queensland government departments and Ministers, to publicly announce or publish as identified in the guidelines and promote those projects that have been funded. This may include the recipient's name and the amount of funding awarded, project details, agreed outcomes, and progress.

De-identified aggregated data may also be used for the purpose of managing and evaluating the 'Regional Futures - Collaborative Projects' initiative and inform government.

Your personal information will also be used to provide the services outlined in the guidelines and for the purposes of research, evaluation, promotion and monitoring of such services, and to improve and design services and programs.

Your personal information will not be otherwise used or disclosed unless authorised or required by law and will be managed in accordance with the Information Privacy Act 2009.

The provisions of the Right to Information Act 2009 apply to documents in the possession of the Queensland Government.

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The Queensland government privacy policy can be found at: www.qld.gov.au/legal/privacy.