

# QIPP Strategic Initiatives Program Application Form

## Form Preview

### Eligibility Check

\* indicates a required field

**Before proceeding with this application form, ensure that the applicant organisation and the proposal meet each of the Queensland Innovation Precincts and Places Fund - Strategic Initiatives Program eligibility criteria as detailed in the [Strategic Initiatives Program Guidelines](#).**

#### **The Applicant Organisation \***

- is a corporate entity, not an individual
- has an ABN and registered for GST
- is a precinct partner of an existing Queensland-based innovation precinct or place.

#### **⚠ ELIGIBILITY ISSUE**

**Based on the responses provided, there appears to be an issue with the eligibility of this application.**

**Do not proceed with this application form, as your organisation does not meet the program eligibility criteria.**

**For further information on the Queensland Innovation Precincts and Places Fund - Strategic Initiatives Program, please contact [innovationplaces@dtis.qld.gov.au](mailto:innovationplaces@dtis.qld.gov.au).**

### Program Intent

\* indicates a required field

The intent of the Strategic Initiatives Program is to enable partners in innovation precincts and places located in Queensland to meet the cost of obtaining strategic advice including action plan under three distinct headings – best practice governance frameworks; investment attraction strategies; and operational (land and building/asset) assessment strategies.

The advice obtained must relate to an innovation precinct or place (**as defined**) located in Queensland and be for advice under these categories. Other categories of advice will not be supported by the program.

To assist you to decide if you and your proposal meet the program intent please consider:

#### **Does the innovation precinct or place have ALL of the following elements:**

- 1.a brand/identity as an innovation precinct or place
- 2.an existing, clearly defined and established physical site in Queensland
- 3.the site co-locates two or more entities who have a shared vision/agreement and/or common interest, at least one of which is a commercial and/or research entity
- 4.an objective to foster innovation and collaboration across the precinct or place partners.

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\*

Yes  No

Note: Your application is ineligible if the applicant is part of a conceptual or proposed innovation precinct or place that does not have a physical site in Queensland at the time of application.

**Will the proposed strategic advice including action plan deliver one or more of the following:**

- best-practice governance frameworks;
- investment attraction strategies; and
- operational (land and building/asset) assessment strategies.

\*

Yes  No

Note: The strategic advice including action plan obtained must set out tangible and achievable actions which will be implemented by the innovation precinct or place. Should your application be successful, the strategic advice including action plan must be obtained within six months of being advised of grant funding approval; and the implementation of the actions must be commenced within 12 months of being advised of grant funding approval.

**Will the proposed strategic advice including action plan focus on one of the following:**

- construction plan
- developed design or detailed design plans
- property development proposal
- construction development proposal
- creation of a capital raising proposal.

\*

Yes  No

Note: Strategic advice for these items are not eligible for funding.

### ⚠ PROGRAM INTENT ISSUE

**Based on the responses provided, you and your proposal do not appear to fit the intent of the program.**

**It is recommended that you do not proceed with this application form, as you are unlikely to be competitive against other applicants who do meet the intent of the program.**

**We suggest you contact the Innovation division of the Department of Tourism, Innovation and Sport by email [innovationplaces@dtis.gov.au](mailto:innovationplaces@dtis.gov.au) to discuss your proposal before you proceed further with this application.**

## Applicant Organisation

\* indicates a required field

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### Applicant Organisation (as per entity name below) \*

Organisation Name

### Trading as (if applicable, as per ABR)

Organisation Name

Only if a business name is connected to the organisation name

### Applicant ABN (Must be a valid ABN, not ACN) \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

### Is the applicant organisation registered for GST? \*

⚠ You must be registered for GST at the time of submission. Your application will be deemed ineligible if this requirement is not met.

### Applicant organisation's website address (if applicable)

Must be a URL.

Leave blank if applicant organisation does not have a website.

### Provide a brief overview of the applicant organisation's primary business objectives \*

Word count:

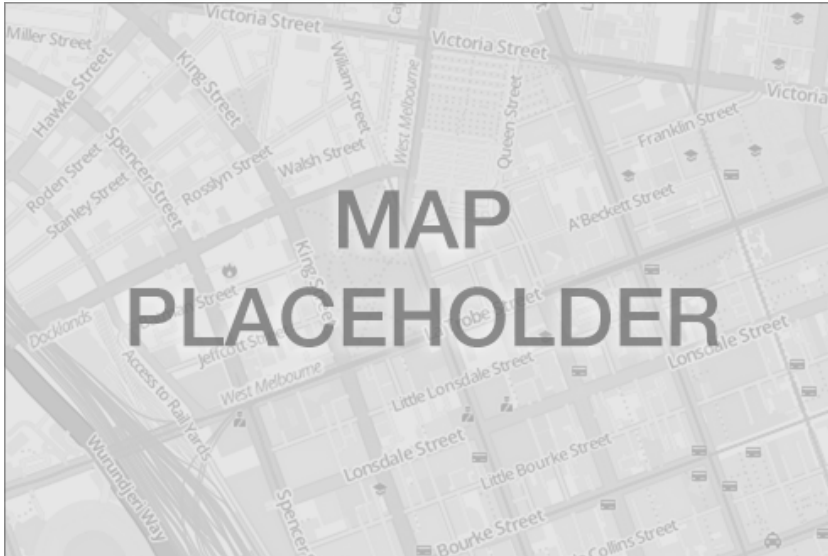
Must be no more than 200 words.

### Applicant Organisation Street Address \*

Address

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Address Line 1, Suburb/Town, State/Province, and Postcode are required.  
Please enter street number and name, suburb/town, state and postcode. The field will auto-populate after you start typing.

### **Applicant Organisation Postal Address \***

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

## Partner Organisations

\* indicates a required field

**Provide details of all partner organisations who support the proposal, including precinct or place partners and/or collaborative partners.**

### Precinct or Place Partners

**Provide details of all precinct or place partner(s) co-located in the precinct or place.** A precinct or place partner is an organisation which is a separate unrelated entity to the applicant organisation and is physically co-located within the innovation precinct or place.

**Please add each precinct or place partner separately using the 'Add More' button.**

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**Name of the Precinct or Place Partner Organisation (as per entity name below) \***  
Organisation Name

**Precinct or Place Partner Organisation ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

**Precinct or Place Partner organisation's website address (if applicable) \***

Must be a URL.

Leave blank if the precinct or place partner organisation does not have a website.

**Provide a brief overview of the precinct or partner organisation's primary business objectives \***

Word count:

Must be no more than 200 words.

**Precinct or Place Partner Organisation's Contact Person \***

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Precinct or Place Partner Contact Person's Position \***

**Precinct or Place Partner Contact Person's Phone Number \***

Must be an Australian phone number.

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### Precinct or Place Partner Contact Person's Email Address \*

Must be an email address.

### Is the precinct or place partner organisation a related entity of the applicant organisation or any other precinct or place partner? \*

### Does the application include a Letter of Support from this precinct or place partner? \*

## Collaborative Partners

**Provide details of any other collaborative partner organisation(s) or individual who supports the proposal.** A collaborative partner is an organisation or individual who supports the proposal and is a separate (external) unrelated entity to the applicant organisation and/or precinct or place partners and is NOT physically co-located within the innovation precinct or place.

### Do you have any collaborative partner(s) who supports the proposal? \*

- Yes  
 No

**Please add each collaborative partner separately using the 'Add More' button.**

### Name of the Collaborative Partner Organisation (as per entity name below) \*

- Individual       Organisation

Organisation Name

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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### Collaborative Partner ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed

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ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

### Collaborative Partner's website address (if applicable) \*

Must be a URL.

Leave blank if collaborative partner does not have a website.

### Provide a brief overview of the collaborative partner's primary business objectives \*

Word count:

Must be no more than 200 words.

### Collaborative Partner's Contact Person \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Collaborative Partner Contact Person's Position \*

### Collaborative Partner Contact Person's Phone Number \*

Must be an Australian phone number.

### Collaborative Partner Contact Person's Email Address \*

Must be an email address.

### Is the collaborative partner a related entity of the applicant organisation or any precinct or place partner? \*

### Does the application include a Letter of Support from this collaborative partner? \*

## Third-Party Expert

\* indicates a required field

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The third-party expert(s) must be *unrelated (external) and independent* of the applicant, each precinct or place partner and/or collaborative partner.

Applications that propose engaging a Queensland-based third-party expert to provide the strategic plan including action plan will be highly regarded. If the third party expert(s) is not based in Queensland, you are required to provide reasons why they have been selected.

Please add each third-party expert separately using the 'Add More' button.

### Third-Party Expert Organisation Name \*

Organisation Name

### Third-Party Expert Street Address \*

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

### Third-Party Expert's Website Address \*

Must be a URL.

If the third-party expert is not based in Queensland, please provide a rationale as to why the consultant has been selected to deliver the strategic advice \*

Word count:

Must be no more than 200 words.

Input N/A if the third-party expert is based in Queensland.

Does any relationship exist between the third-party expert and the applicant, or any of the precinct or place partner(s) or collaborative partner(s)? \*

- Yes  
 No

If yes, please provide details of the nature of the relationship between the third-party expert and the applicant and/or the precinct or place partner(s), and/or the collaborative partner(s). \*

Word count:

Must be no more than 200 words.

## Project Details

\* indicates a required field

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### Project Title \*

### Brief project description \*

Word count:

Must be no more than 150 words.

Provide a short description of your project to obtain strategic advice including action plan.

### The strategic advice including action plan obtained will focus on which of the following \*

- Best-practice governance framework
- Investment attraction strategies
- Operational (land and building/asset) assessment strategies.

At least 1 choice must be selected.

## Precinct or Place Location

### Precinct or Place Name \*

### Street No and Name \*

### Suburb \*

### State \*

### Post Code \*

## Project Funding

\* indicates a required field

### Project Expenditure

**List the expected costs including salaries and identify the source of funding (grant, applicant and/or precinct or place partners and/or collaborative partners) that will meet the cost.**

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Grant funding may be used for the following **eligible project costs**:

- engagement of third-party expert(s) to conduct strategic assessments of governance, investment attraction, and/or operational (land and building/asset) assessment strategies to inform production of strategic advice including action plan.

Items **not eligible** to be paid for from grant funding include:

- organisational overheads
- capital works and/or physical infrastructure including any buildings, telecommunications, IT networks, land acquisition or leases
- plant and equipment
- staff salaries of the applicant organisation and/or precinct or place partners.

**Cash co-contributions** from the applicant organisation and/or precinct or place partners and/or collaborative partners can take the form of:

- cash to meet the cost of obtaining the strategic advice including action plan
- salaries (including salary-related on-costs) for applicant employees directly involved in developing the strategic advice including action plan with the third-party expert.

<b>Expenditure Items (Third-party quote and applicant salaries)</b>	<b>QIPP Strategic Initiatives Funding</b>	<b>Applicant Cash</b>	<b>Precinct or Place/ Collaborative Partner(s) Cash</b>	<b>Total</b>
	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.	This number/ amount is calculated.
Third-party quote	\$	\$	\$	\$
Salaries for applicant staff directly involved	\$	\$	\$	\$

### Funding summary

The following fields are auto-calculated based on the expenditure provided above.

**Total QIPP Strategic Initiatives funding sought \***

\$

This is the total financial support you are requesting in this application.

**Total Eligible Applicant Organisation Cash \***

\$

**Total Eligible Precinct or Place/Collaborative Partner(s) Cash - includes ALL Precinct or Place/Collaborative Partner(s) combined \***

\$

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This must equal total of all Precinct or Place and/or Collaborative Partner Organisations' cash contributions as specified in the Letters of Support provided in Assessment Criterion 2 - Strength of Collaboration.

### Total Eligible Project Cash \*

\$

The total cash being contributed to the project, including the funding sought from Queensland Government.

## Assessment Criteria

**Your application will be assessed against the following four assessment criteria (All criteria are equally weighted). The application form contains questions which support the applicant to address all of the criteria:**

1. **Significance of the opportunity to the innovation precinct or place**
2. **Strength of collaboration**
3. **Value and viability of the project**
4. **Sustainability and resilience.**

## Assessment Criterion 1 - Significance of the Opportunity to the Innovation Precinct or Place

\* indicates a required field

**To meet this criterion, you must demonstrate the strategic advice including action plan will:**

- **support the innovation precinct or place to grow and develop**
- **practically inform the future of the innovation precinct or place's strategy and contribute to long term economic growth and jobs for Queensland**
- **contain practical steps to accelerate the development and effectiveness of the innovation precinct or place.**

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**Provide a short summary outlining the significance of the opportunity to obtain strategic advice including an action plan, and how it will accelerate the development and effectiveness of your innovation precinct or place. \***

Word count:

Must be no more than 200 words.

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**Provide a short summary outlining how your innovation precinct or place will contribute to long term economic growth and jobs for Queensland. \***

Word count:

Must be no more than 200 words.

## Assessment Criterion 2 - Strength of Collaboration

\* indicates a required field

**To meet this criterion, you must demonstrate the proposal will:**

- be supported by the precinct or place partners with a shared purpose and vision
- be led by an applicant with the resources, knowledge, skills, and experience to successfully deliver on the actions contained in the strategic advice and action plan
- be supported by a commitment from the precinct or place partners to implement the strategic advice including action plan.

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**Provide a short summary about your innovation precinct or place, including precinct or place partners. What is your shared vision and how do the precinct or place partners support the shared purpose and vision objectives of this proposal? \***

Word count:

Must be no more than 200 words.

**Provide a short summary outlining your organisation's resourcing, knowledge, skills and experience to deliver on the action plan. \***

Word count:

Must be no more than 200 words.

**Letter(s) of support submitted as compulsory supporting material, from the precinct or place and/or collaborative partners should demonstrate their level of commitment (including any financial contribution) to support the proposal and the implementation of future strategies/action plans.**

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**Upload your letter(s) of support from the precinct or place partner organisation(s). (PDF Format only) \***

Attach a file:

A maximum of 1 file may be attached.

Must be in pdf format. Scan as 1 document if there are more than 1 letter of support.

**Upload your letter(s) of support from collaborative partner(s). (PDF Format only) \***

Attach a file:

A maximum of 1 file may be attached. Must be in pdf format. Scan as 1 document if there are more than 1 letter of support.

## Assessment Criterion 3 - Value and Viability

\* indicates a required field

**To meet this criterion, you must demonstrate the proposal will:**

- result in strategic advice being obtained from third-party experts who have relevant expertise and experience in providing informed, effective and practical advice to precincts or places
- result in advice from the third-party experts which represents value for money and can be completed within the six-month timeframe and budget
- result in advice which is well planned with a clear set of tangible and achievable actions including implementation schedule.

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**Provide a short summary of why you have chosen the third-party expert(s) to provide the strategic advice and their previous experience advising innovation precincts or places. \***

Word count:

Must be no more than 400 words.

**Upload a copy of the third-party expert(s) proposal(s) including signed quote(s). (PDF Format Only) \***

Attach a file:

Must be in pdf format. Scan as 1 document if there is more than 1 proposal/quote.

**Upload a copy of the third-party expert's statement(s) of experience. (PDF Format Only) \***

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Attach a file:

Must be in pdf format. Scan as 1 document if there is more than 1 statement of experience.

## Assessment Criterion 4 - Sustainability and resilience

\* indicates a required field

**To meet this criterion, you must demonstrate the strategic advice including action plan will:**

- **position the innovation precinct or place to increase its potential long-term success and sustainability**
- **demonstrate how the action plan will be implemented including who will be involved, what it will deliver, what skills will be required for next stage implementation by the innovation precinct or place either through the precinct or place partners or identified third parties.**

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**Provide a short summary on how the strategic advice including action plan will contribute to the long-term success and sustainability of the innovation precinct or place. \***

Word count:

Must be no more than 200 words.

**Provide a short summary on how your organisation and the precinct or place partners plan to implement the strategic advice including the action plan. Include details of who will be involved in implementing the action plan, including details of resourcing, skills and experience required. \***

Word count:

Must be no more than 200 words.

## Mandatory Data Collection

\* indicates a required field

### Applicant Organisation Data

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**How many FTEs does the applicant organisation employ? \***

**Is the applicant organisation a female owned or female led business? \***

Definition: A female business is one that is at least 50 per cent female owned and/or led. By 'Led' we mean the people leading the organisation in roles such as CEO, Director, Executive. A female business does not necessarily need to be female founded.

**Is the applicant organisation an Indigenous business? \***

Definition: Queensland Government defines an Indigenous business as one that is at least 50 per cent owned by an Aboriginal person or a Torres Strait Island person.

**Which Local Council Area is the innovation precinct or place located within? \***

Not sure? Go to <https://www.ecq.qld.gov.au/electoral-boundaries/local-government-area-boundaries>

**Is the applicant organisation based outside of South-East Queensland? \***

For the purposes of reporting "South-East Queensland" is any location in the following council areas - Brisbane City, Moreton Bay Regional, Ipswich City, Logan City, Redland City, Gold Coast City, Scenic Rim, Somerset Regional, Lockyer Valley Regional, Sunshine Coast and Noosa Shire.

**Is the applicant organisation a regional business? \***

For the purpose of reporting - is the business located outside of the Brisbane City Council boundary area? if unsure refer to Electoral Commission Website - Local Government - <https://www.ecq.qld.gov.au/electoral-boundaries/local-government-area-boundaries>

## Industry Classification

### Primary Industry Classification

The department collects data on industries that benefit from funded projects.

To assist with our reporting, please select the industry classification which will benefit from your proposed project.

**Only one option can be selected from the dropdown list below.**

To assist you with your options, refer to the Australian and New Zealand Standard Industrial Classification ([ANZSIC](#)) lookup link.

There are two levels within the ANZSIC hierarchy. Ensure you navigate through to the lowest level to choose an industry option.

**Please select the primary industry classification that will benefit from your proposed project: \***

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[ANZSIC Lookup](#) Click on "Browse" then click on "Primary Industries Classification", then select an option by clicking the relevant industry (not the identifying letter) eg: Agriculture, Forestry & Fishing

### Other Priority Industries

**Priority Industries** - refer to niche or new industry per Queensland Government policies (Industry RoadMap) - To build our competitive strengths, diversify our economy and create the knowledge-based jobs of the future, Advance Queensland is driving innovation-led economic growth through increased collaboration between government, industry and research organisations.

The department collects data on industries that benefit from funded projects. To assist with our reporting, please select the Priority Industry which your proposed project will benefit from.

**Only one option can be selected from the dropdown list below.**

To assist you with your options, refer to the [Queensland Priority Industries Definitions](#) lookup link.

There are two levels within the Priority Industry hierarchy. Ensure you navigate through to the lowest level to choose an industry option.

**Please select the priority industry that will benefit from your proposed project: \***

[Link to Old Priority Industries Definitions](#) Click on "Browse", then click on "Priority Industries", then select an option by clicking on the relevant option (not the identifying number) eg: Advance Manufacturing

### Enabling Technologies

**Enabling Technologies** - separate list from the ANZSIC and Priority Industries - this is not an Industry category. This information is required to capture the type of Enabling Technologies used in activities regardless of the industry.

The department collects data on industries that benefit from funded projects. To assist with our reporting, please select the Enabling Technologies that will be used in your project.

**Only one option can be selected from the dropdown list below.**

There are three levels within the Enabling Technologies hierarchy. Ensure you navigate through to the lowest level to choose a technology option.

**Please specify the main enabling technology used in your project: \***

Click on "Browse", then click on a "Sub Category", then select an option by clicking on relevant technology (not the identifying number) eg: Artificial Intelligence

**Please advise your enabling technology: \***

What is the main type of technology will you provide or use in your project? eg: Autonomous Systems. Input N/A if not applicable

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### Benefits to Queensland

### Queensland-Based Jobs

**The Queensland Government reports regularly on the jobs impact of the funding allocated to recipients and their projects.**

For the purposes of this section, the following definitions will apply:

- **Job** - a job is any paid position within an organisation and includes permanent or temporary, full-time or part-time, short-term or long-term positions. **Does not include** consultants, public service positions or indirect jobs (jobs that flow on through supply chains).
- **Queensland-based Job** - jobs physically located in Queensland.
- **New Jobs** - number of new Queensland-based jobs expected to be created by the applicant organisation or project partner/s as a direct result of investment during the term of the contract. **Does not include** any existing jobs (i.e. jobs already in existence / funded by the applicant organisation or their partner/s prior to the commencement of the contract).
- **Future Jobs** - number of Queensland-based jobs predicted to be established within by the applicant organisation or project partner/s as a direct result of the project up to three (3) years after the contract completion date.

### During the Contract Term

**How many new Queensland-based jobs are likely to be created by the applicant organisation or project partner/s as a direct result of the project during the contract term? \***

See above definitions for further clarification

### Future Jobs

**How many future Queensland-based jobs are likely to be created within 3 years of contract completion by the applicant organisation or project partner/s as a direct result of the project? \***

See above definitions for further clarification

## Applicant Declaration

\* indicates a required field

**On behalf of the applicant organisation:**

- **I certify that:**

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- I am authorised to submit this application on behalf of the applicant organisation
- the information I have supplied in this form is true, accurate and not misleading to the best of my knowledge.
- I acknowledge that:
  - I have reviewed and accept the Queensland Innovation Precincts and Places Fund - Strategic Initiatives Program [Terms and Conditions](#).
  - the Queensland Government may undertake any checks necessary to assess this application (subject to any written notification as to confidentiality).

Refer to the [Electronic Transaction \(Qld\) Act 2001](#) prior to acknowledging and accepting this declaration.

### Project Contact \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Position within Applicant Organisation \*

### Phone Number \*

### Email \*

## Privacy

The department is collecting personal information from you, such as your name, address, contact details of you and your organisation (including employees and partners), resumé, employment, payslips, asset and financial information and other information relevant to your application or provided by you.

This information is collected for the purpose of assessing and evaluating your application for funded projects, milestone reports, and other departmental functions to support organisations and industry through innovation programs and grants.

Personal information may also be disclosed where required for purposes associated with undertaking assessment of the application, including due diligence enquiries.

The email address you provide will be used to communicate with you about your application or program participation (if successful). For example, you may be contacted via email about participating in a survey, interview or focus group.

Dependent upon the email service provider you have chosen, this may result in your personal information being transferred overseas.

The personal information provided may be provided to other relevant Queensland Government departments and Ministers, for the purpose of publicly announcing or publishing details as identified in the guidelines and to promote those projects that have

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been funded. This may include the recipient's name and the amount of funding awarded, project details, agreed outcomes, and project progress.

De-identified aggregated data may also be used for the purpose of managing and evaluating the program and informing government.

Your personal information will also be used to provide the services outlined in the guidelines, and for the purpose of research, evaluation, promotion, and monitoring such services, and to improve and design services and programs.

Your personal information will not be otherwise used or disclosed unless authorised or required by law and will be managed in accordance with the *Information Privacy Act*. The provisions of the [Right to Information Act 2009](#) apply to documents in the possession of the Queensland Government

The Queensland government privacy policy can be found at: [www.qld.gov.au/legal/privacy](http://www.qld.gov.au/legal/privacy)