

Contact with Trade and Investment Queensland (TIQ)

* indicates a required field

Have you contacted a TIQ Trade Advisor prior to starting this Application Form? *

If you are seeing this section it means you have NOT spoken to, or provided evidence of, your contact with a TIQ Trade Advisor to be pre-qualified as:

- export ready; and
- for the buyer to be pre-qualified as a buyer via the TIQ Trade Advisor

Please note that NO contact with a TIQ Trade Advisor for pre-qualification means that you are not yet eligible to apply to the Go Global Export Program and your application will not be progressed until this requirement is sufficiently addressed.

Please contact your local Trade Advisor at <https://www.tiq.qld.gov.au/connect/about-us/regional-advisors/> or contact head office via <https://tiq.qld.gov.au/connect/contact-us>.

DO NOT SUBMIT THIS APPLICATION FORM, CLICK ON SAVE AND CLOSE.

Once you comply with this request, please return to the SmartyGrants Applicant site and **Log In**, then click on the **MySubmissions** button, then click on the form that is **In Progress** to reopen this form. Attach your supporting evidence that you have contacted a TIQ Trade Advisor, and continue completing this application form.

Upload Export-Ready Certificate from TIQ confirming pre-qualification of being export ready *

Attach a file:

A maximum of one file may be uploaded.

Upload Buyer Qualification Certificate from TIQ confirming pre-qualification as a buyer *

Attach a file:

A maximum of one file may be uploaded.

Upload evidence of proposed sale for the export of goods or services into a new market (including quantity, value and time) *

Attach a file:

A maximum of one file may be uploaded. Multiple documents should be merged into 1 PDF document.

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Eligibility Checklist

* indicates a required field

Before completing this Application Form ensure you have read and understand the Go Global Export Program [Guidelines](#), including eligibility criteria.

Applicants to the Go Global Export Program must meet specific eligibility criteria. Prior to completing the Application Form, complete the checklist below to ensure you meet the eligibility criteria.

If you answer NO to any of the questions under Applicant Organisation Eligibility OR Project Eligibility below, you are ineligible to apply and should contact a TIQ Trade Advisor if you wish to discuss further - refer <https://www.tiq.qld.gov.au/connect/about-us/regional-advisors/> or head office at <https://www.tiq.qld.gov.au/connect/contact-us>.

Ineligible applications will NOT be considered for funding.

Applicant Organisation Eligibility

Does the applicant organisation have a valid Australian Business Number (ABN)? *

Is the applicant organisation registered for GST? *

Is the applicant organisation headquartered in Queensland? *

Is the applicant organisation a business OR company incorporated in Australia OR an incorporated trustee applying on behalf of a trust? *

Does the applicant organisation have 200 or less Full Time Equivalent employees? *

If the applicant organisation is a subsidiary of a group, the group must have 200 or less Full Time Equivalent employees.

Does the applicant organisation confirm a 1:1 matched cash contribution to the project for ELIGIBLE Project Costs? *

Applicants cannot use Commonwealth, State or local government grants towards their 1:1 matched cash contribution.

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Does the applicant organisation confirm they have NOT received a Go Global Export Program Grant in the same Financial Year this application is submitted? *

Project Eligibility

Does the applicant organisation have a project capable of being completed within 12 months? *

Key Details

* indicates a required field

Applicant Organisation Details

Applicant Organisation Name *

Organisation Name

Full Legal Name of Organisation

Trading as

Organisation Name

If applicable.

Provide a brief overview of the management structure of the Applicant Organisation *

Word count:

Must be no more than 100 words.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

| Information from the Australian Business Register |
|---|
| ABN |
| Entity name |
| ABN status |
| Entity type |
| Goods & Services Tax (GST) |
| DGR Endorsed |

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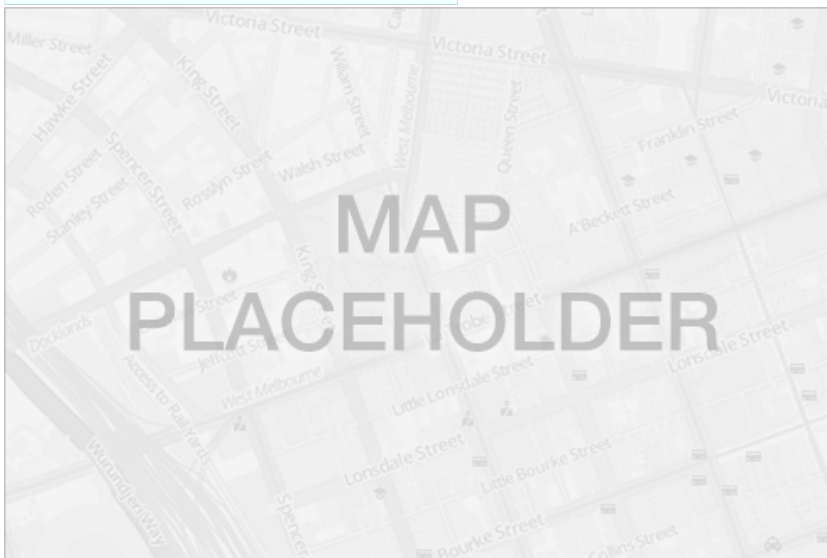
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| | |
|------------------------|----------------------------------|
| ATO Charity Type | More information |
| ACNC Registration | |
| Tax Concessions | |
| Main business location | |

Must be an ABN.

Applicant Primary Address *

Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Identifiers such as Unit/Lot/Building/Level etc. are not accepted.

Applicant Organisation Type *

- business
- company incorporated in Australia
- incorporated trustee applying on behalf of a trust

Only 1 option to be selected.

How many FTEs does your Organisation employ? *

Applicant Organisation Contact Details

Contact Name *

Title First Name Last Name

Main contact person for this application

Position at Organisation *

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Applicant Project Contact Primary Phone Number *

Must be an Australian phone number.

Applicant Project Contact Mobile Phone Number *

Must be an Australian phone number.

Applicant Project Contact Primary Email *

Must be an email address.

Applicant Project Contact Primary Website *

Must be a URL.

Project Details

Project Title *

Must be no more than 20 words.
Eg. 'Company Name - Product - Market'

Provide a brief description of the project and what will be delivered using Go Global Export Program funding and applicant cash contribution *

Word count:
Must be no more than 200 words.
Do not use technical terms or jargon.

What product or service are you proposing to export? *

Word count:
Must be no more than 50 words.
Do not use technical terms or jargon.

Provide a brief history of the development of your product or service, including the amount of time it has taken to reach the point of being export ready *

Word count:
Must be no more than 200 words.

What new market are you proposing to export to? *

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Word count:

Must be no more than 50 words.

What is the timeframe/date of the expected export outcome? *

Word count:

Must be no more than 50 words.

Select the Industry Sector that will principally benefit from the project *

Other:

Only 1 sector to be selected.

Outline the benefits that the project will deliver to specific Queensland industries *

Word count:

Must be no more than 200 words.

Funding Details

What level of funding are you applying for? *

- Micro Export Grant (between \$2,500 and \$5,000)
- Macro Export Grant (between \$5,001 and \$25,000)

Only 1 option to be selected.

How will the applicant organisation fund the 1:1 matched cash contribution? *

- Cash on hand
- Loan
- Sales Revenue
- Partner
- Investor
- Customer
- Other:

At least 1 option should be selected.

Provide details of any Queensland Government grants and/or other funding that you have received previously to assist in your product or service becoming export ready *

Word count:

Must be no more than 100 words.

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Assessment Criteria 1 - Organisational Capability

* indicates a required field

Outline your organisation's relevant management experience *

Word count:

Must be no more than 200 words.

Outline your organisation's history with TIQ or another Queensland Government agency related to business development to achieve export readiness *

Word count:

Must be no more than 200 words.

Macro Export Grant Applicants Only

Upload applicant organisation Profit and Loss Statement and Balance Sheet *

Attach a file:

A maximum of 1 file may be attached.

Multiple documents (Profit and Loss Statement and Balance Sheet) should be merged into 1 PDF document.

Eligible Project Expenditure

Provide details of the total anticipated eligible project expenditure. Go Global Export Program funding MUST be used to support ELIGIBLE project costs that improve the ability of your business to export your goods and services or engage in international trade. It is not intended to support fixes for problems that are part of ordinary, everyday operations of your business.

Use the project budget table below to:

- list all eligible project expenditure by category
- show how the *Go Global Export Program Funding Requested* and the *Applicant Organisation Cash* funding (1:1 matched cash contribution required) will apply to the eligible expenditure items.

The *Total Project Cost*; *Go Global Export Program Funding Requested*; and *Applicant Organisation Cash* will be calculated based on your entries into the tables.

Ensure that these amounts are accurate and that the *Go Global Export Program Funding Requested* is between \$2,500 and \$5,000 for Micro Export Grants and between \$5,001 and \$25,000 for Macro Export Grants.

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IF THERE IS NO FUNDING FOR AN EXPENDITURE ITEM, PLEASE ENTER:

- N/A in List Expenditure Items field;
- N/A in Name of Supplier field;
- \$0 in Go Global Export Program Funding field; and
- \$0 in Applicant Contribution field.

NOTE - Any funds expended by an applicant prior to approval of Go Global Export Program funding is at the risk of the applicant, with no guarantee of the applicant's application for Go Global Export Program funding being successful.

Export Business Advisory Services and Tools (includes Market Entry requirements and Professional Advice as outlined in Guidelines)

| List Expenditure Items | Name of Supplier | Go Global Export Program Funding | Applicant Contribution |
|------------------------|------------------|----------------------------------|--------------------------|
| | | \$ | \$ |
| | | Must be a dollar amount. | Must be a dollar amount. |

Product Testing/Redesign/Packaging/Labelling

| List Expenditure Items | Name of Supplier | Go Global Export Program Funding | Applicant Contribution |
|------------------------|------------------|----------------------------------|--------------------------|
| | | \$ | \$ |
| | | Must be a dollar amount. | Must be a dollar amount. |

Export Accreditation and Free Trade Agreement Documents

| List Expenditure Items | Name of Supplier | Go Global Export Program Funding | Applicant Contribution |
|------------------------|------------------|----------------------------------|--------------------------|
| | | \$ | \$ |
| | | Must be a dollar amount. | Must be a dollar amount. |

Trial Export Program

| List Expenditure Items | Name of Supplier | Go Global Export Program Funding | Applicant Contribution |
|------------------------|------------------|----------------------------------|--------------------------|
| | | \$ | \$ |
| | | Must be a dollar amount. | Must be a dollar amount. |

Product Approvals/Installation/Training/Operations and Maintenance Required for a New Client/Market

| List Expenditure Items | Name of Supplier | Go Global Export Program Funding | Applicant Contribution |
|------------------------|------------------|----------------------------------|--------------------------|
| | | \$ | \$ |
| | | Must be a dollar amount. | Must be a dollar amount. |

Other Eligible Direct Project Costs

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| List Expenditure Items | Name of Supplier | Go Global Export Program Funding | Applicant Contribution |
|------------------------|------------------|----------------------------------|--------------------------|
| | | \$ | \$ |
| | | Must be a dollar amount. | Must be a dollar amount. |

Project Expenditure Totals

Total Project Cost *

\$

This number/amount is calculated. Calculations are based on information entered into the Eligible Project Expenditure table above.

Go Global Export Program Funding Requested *

\$

This number/amount is calculated. Calculations are based on information entered into the Eligible Project Expenditure table above.

Applicant Organisation Cash *

\$

This number/amount is calculated. Calculations are based on information entered into the Eligible Project Expenditure table above.

Applicant Cash % *

This number/amount is calculated. This calculation is based on the Eligible Project Expenditure Totals above and must be a minimum of 100% to meet the matched cash funding requirement.

Please list any INELIGIBLE direct project costs

These numbers/amounts are not calculated into project totals above. These numbers/amounts are additional project expenditure at the cost of the applicant, but necessary to complete the project. If there are no ineligible direct project costs to report, leave this answer blank.

| List Expenditure Items | Name of Supplier | Applicant Contribution |
|------------------------|------------------|---|
| | | \$ |
| | | Must be a dollar amount. If no ineligible direct project costs put \$0. Not included as part of 1:1 matched cash applicant funding requirement. |

Assessment Criteria 2 - Export Readiness

* indicates a required field

Outline your organisation's export history and/or export plan for the relevant market *

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Word count:
Must be no more than 200 words.

Assessment Criteria 3 - Benefit Potential

* indicates a required field

Outline how the funding sought will assist you in completing and fulfilling a contract that will result in an export outcome *

Word count:
Must be no more than 200 words.

Outline the benefit of the project to regional Queensland *

Word count:
Must be no more than 200 words.
For the purpose of this question a Queensland region is any centre outside of Brisbane City Council boundaries.

Outline the export revenue expected to be generated *

Word count:
Must be no more than 100 words.

Outline other potential investment outcomes *

Word count:
Must be no more than 100 words.

Outline future potential from the initial deal and forecast for market potential such as re-order potential/rates *

Word count:
Must be no more than 100 words.

Jobs and Employment

NOTE:

For the purpose of the Go Global Export Program a job is any job/position ie:

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- permanent or temporary
- full-time or part-time
- short term or long term

Report total number of jobs (not Full-Time Equivalent).

Include all jobs/positions created under the total funding bucket (Go Global Export Program funding + applicant funding).

Report jobs in the applicant organisation only (do not include jobs that may flow to other organisations).

Using the definition of 'jobs' above, how many new Queensland-based jobs will be created within your organisation to deliver the project? *

Must be a number.

Explain how your project will contribute to increased employment in Queensland during project delivery *

Word count:

Must be no more than 100 words.

Explain how your project will contribute to increased employment in Queensland within three years of project completion *

Word count:

Must be no more than 100 words.

Milestone Activities and Outcomes

* indicates a required field

Should the application for funding be approved, the information in this section will form part of the Financial Incentive Agreement with outcomes to be reviewed closely.

Detail the Activities planned and the Outcomes expected for the Project Period. *

Word count:

Must be no more than 200 words.

List the Activities and Outcomes briefly in dot point or numbered format.

Application Declaration

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* indicates a required field

Refer to the [Electronic Transaction \(Qld\) Act 2001](#) prior to acknowledging and accepting this declaration.

With reference to the application to the Go Global Export Program,

I *

Title

First Name

Last Name

Position of applicant organisation's Authorised Officer *

and in this regard acting for the applicant organisation,

I certify that:

- I am authorised to submit this application on behalf of the applicant organisation
- the information supplied in this application is true, accurate and not misleading
- the applicant organisation has received no guarantees or assurance that the application will be approved by the Queensland Government
- I have read and accepted the Go Global Export Program [Guidelines](#) and Financial Incentive Agreement terms and conditions

and I acknowledge that:

- submission of this application does not guarantee funding approval for all or part of the funding being sought
- TIQ and the Department of Innovation and Tourism Industry Development (DITID) may undertake any necessary checks (subject to any written notification as to confidentiality provided to TIQ and/or DITID)
- an offer of funding under the Go Global Export Program will be subject to the applicant organisation signing and returning a Financial Incentive Agreement within 10 working days of receiving the Financial Incentive Agreement from DITID or the offer will lapse.

and I consent to:

- release of information in the application (including personnel details) for non-commercial public information purposes
- TIQ and DITID providing the application and/or material from the application to other government agencies/bodies/organisations/individuals to assist the assessment process. If this occurs, the applicant organisation understands that all information will be treated as confidential.

On behalf of the applicant organisation, I have read and I certify/acknowledge/consent to the above conditions *

Yes

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Privacy

The information supplied in this form will be used to evaluate applications for the program as required by the Go Global Export Program Guidelines and the Financial Incentive Agreement terms and conditions, and the [Information Privacy Act 2009](#).

This information is usually provided to authorised departmental officers and approved grant assessors under the [Financial Accountability Act 2009](#) for the purpose of assessing the application for funding. They may provide all or some of the information to the Queensland Government to promote funded projects and may provide details of successful proposals, agreed outcomes, progress and the level of funding for publication.

The information provided in this application will not be disclosed to any other parties unless authorised or required by law.