

Eligibility Checklist

* indicates a required field

This Application Form is for Tier 2 applicants seeking up to \$200,000 in funding for projects of up to two years.

⚠ Before completing this application form for the Great Barrier Reef Urban Technology and Innovation Fund - Wastewater Grant Program (the Program) you are required to:

- read and ensure that you understand the [Program Guidelines](#)
- complete the checklist below to ensure you meet the eligibility criteria.

The [Program Guidelines](#) and [Frequently Asked Questions](#) are available on the [Program webpage](#).

Applicant Organisation Eligibility

Does the applicant organisation have an ABN? *

- Yes No

Is the applicant organisation registered for GST? *

- Yes No

What type of organisation is the applicant? *

- university
 Research and Technology Organisation
 proprietary wastewater treatment system company
 water utility company that invests in wastewater treatment research and development
 local government organisation or National Resource Management organisation within the Reef catchment acting as auspice for one of the above organisations

The applicant organisation MUST be one of these organisation types.

Does the applicant organisation have any overdue project acquittals or any other outstanding contractual obligations for state or federal government funding? *

- Yes No

Is the applicant organisation subject to any legal proceedings or financial audit investigation processes? *

- Yes No

Project Eligibility

Does the applicant organisation have an established demonstration site at operational scale within the Reef catchment? *

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Yes

No

Within which Reef catchment is the project site located? *

Projects located in the priority catchments of Barron, Plane Creek and Ross will be considered favourably.

Is the proposed wastewater treatment solution or management approach proven to deliver end of pipe nutrient concentrations - specifically nitrogen concentrations - within the range associated with defined leading practice levels 1 to 3? *

Yes

No

Refer to Program Guidelines for more information on defined best practice levels.

Is the proposed wastewater treatment solution or management approach a novel and affordable way of allowing or enhancing wastewater recycling/beneficial reuse or removing nutrients from receiving waters? *

Yes

No

Is the proposed wastewater treatment solution affordable relative to the cost of building or operating a traditional-engineered, advanced wastewater treatment system? *

Yes

No

Is the proposed project ready to commence by 1 March 2026, and complete within two years? *

Yes

No

Have all actual, perceived and/or potential conflicts of interest in relation to the proposed project been declared and is a management plan in place for all identified conflicts of interest? *

Yes

No

Eligibility Outcome

△Based on your responses, your organisation or project is NOT eligible to apply for funding under Tier 2 of the Great Barrier Reef Urban Technology and Innovation Fund - Wastewater Grant Program. △Do not proceed with completing the Application Form as ineligible applications will not be progressed for assessment.

Applicant Organisation

* indicates a required field

Applicant Organisation

The applicant organisation is the legal entity that will enter into a funding agreement with the Queensland Government should this application for funding be successful.

Applicant organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be a valid ABN, not ACN.

Applicant organisation (as per entity name above) *

Organisation Name

Trading as (if applicable, as per ABR)

Organisation Name

Applicant organisation type *

Other:

Select from the drop down list.

Is the applicant organisation an Indigenous business? *

For the purpose of this program the Queensland Government defines an Indigenous business as one that is at least 50% owned by an Aboriginal person and/or a Torres Strait Islander person.

Is the applicant organisation a female or female led business? *

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For the purpose of this program, a female business is one that is at least 50% female owned and/or led i.e. female(s) leading the organisation in roles such as CEO, Director, Executive.

Is the applicant organisation headquartered outside of South-East Queensland? *

For the purpose of this program "South-East Queensland" is any location in the following council areas - of Brisbane City, Gold Coast City, Ipswich City, Lockyer Valley Regional, Logan City, Moreton Bay Regional, Noosa Shire, Redland City, Scenic Rim Regional, Somerset Regional, and Sunshine Coast.

Provide a brief overview of the applicant organisation *

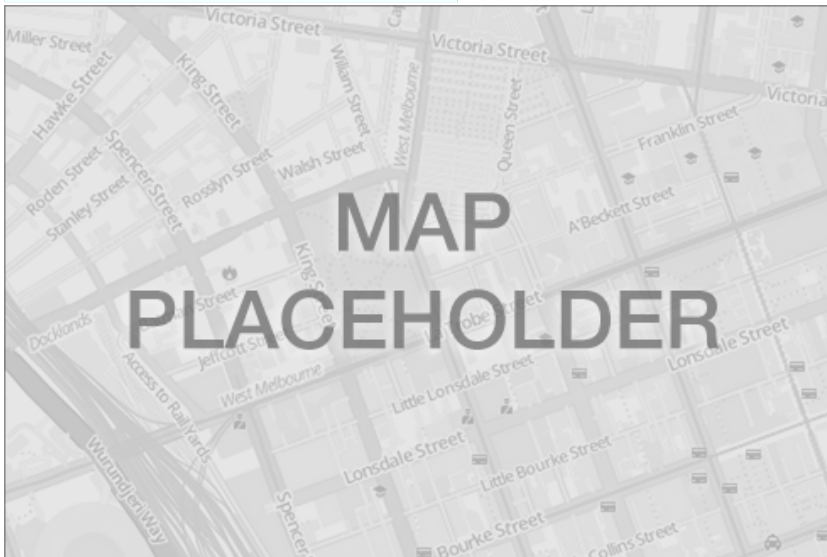
Word count:

Must be no more than 25 words.

Applicant Headquarters Address

Address *

Address



Address Line 1, Suburb/Town, State and Postcode are required. (Identifiers such as Unit/Lot/Building/Level etc. are not accepted).

Applicant Organisation Key Contact

Who is leading the project on behalf of the applicant organisation?

Lead Project Contact *

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Title First Name Last Name

Position within Applicant Organisation *

Phone Number *

Email *

Key Project Details

* indicates a required field

Project Summary

Project Title *

Word count:

Maximum 10 words. If the application is successful, this title will be published.

Total grant funding amount requested

This amount is automatically calculated from the budget section.

Project Duration *

- One year
 Two years

How long is your project expected to take? (Funding is available for a maximum of two years).

Brief Project Description

The project description should be succinct and clearly explain the proposed wastewater treatment solution or management approach i.e. a short elevator pitch that:

- describes the proposed wastewater treatment solution or management approach
- outlines why it is innovative, new and unique
- details the expected outcomes of the proposed project.

⚠ **If your application is successful, this information will be used for internal departmental briefing and potential publication.**

⚠ **Ensure that this statement is free of any technical/industry specific jargon and commercially sensitive information.**

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Form Preview

*

Word count:

Must be no more than 150 words.

If the application is successful, this project description will be published.

Briefly outline the key outcomes you expect to have achieved by project completion *

Word count:

Must be no more than 100 words.

Project Location/Site

If the project location is the same as the applicant organisation address, please input the same address as above.

Street number and name *

Suburb *

Postcode *

Must be a number.

State *

Is the project location a site owned by the applicant organisation? *

Yes

No

Provide details of site ownership and the agreement in place regarding hosting the project *

Word count:

Must be no more than 50 words.

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Attach a letter from the site owner confirming the agreement to host the project trials and share information on water quality performance and costs *

Attach a file:

1 file must be attached.

The letter must be signed by the CEO of the organisation or the landowner.

Previous Funding (if applicable)

Has the applicant organisation been awarded and/or received any state, federal, local government or private funding within the past five years to assist in the development or commercialisation of the wastewater treatment solution or management approach? *

- Yes
 No

Provide details of the state, federal, local government and/or private funding received in the past five years.

Use 'Add More' to enter multiple funding sources.

Funding Source *

Other:

Status *

Other:

Name of Funding / Program *

Year of Award *

Amount Awarded *

Purpose of funding and outcome *

Word count:

Must be no more than 50 words.

Assessment Criteria 1 - The wastewater treatment solution or management approach is innovative and proven at or beyond the functional prototype stage

* indicates a required field

(1.1) Describe the wastewater treatment solution or management approach you are commercialising. Include details of the core technology behind the innovation and explain how this technology supports the functionality and uniqueness of the final product. *

Word count:

Must be no more than 100 words.

(1.2) Outline the type and scope of research undertaken to identify any other similar solutions/approaches that are already in the market. Detail the key findings and evidence that demonstrates that your approach is innovative, unique and new. *

Word count:

Must be no more than 100 words.

(1.3) What is the current status of the intellectual property in the product or service you are commercialising? *

(1.4) Applicants to Tier 2 of the Program must demonstrate, at the time of application, that they have a wastewater treatment solution or management approach that is at or beyond minimum viable product stage.

For the purpose of this program, a minimum viable product is a development stage within the commercialisation pipeline where a product or service has:

- progressed beyond initial proof of concept/prototype stage
- fully developed core features and functionalities
- undergone testing and validation, including pilot trials with potential customers
- been refined to incorporate feedback from the trials and testing
- reached the point of market readiness and is at the stage where customers would likely pay for it if it were available in the marketplace.

Provide a brief history of the development of your wastewater treatment solution or management approach including:

- the amount of time it has taken to reach this point
- when the demonstration site was constructed
- how long the product has been available on the market
- the progress made in commercialisation, to date
- the issues/hurdles encountered in commercialisation, to date and why these have been difficult to overcome.

*

Word count:

Must be no more than 150 words.

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(1.5.1) Provide an explanation of how the wastewater treatment solution or management approach reduces nitrogen in receiving waters to a concentration within the range of defined leading best practice levels 1 to 3, and provide details of the operational phase data you have to support these claims. *

Word count:

Must be no more than 250 words.

Refer to Program Guidelines for more information on defined best practice levels.

(1.5.2) Explain how your wastewater treatment solution or management approach can achieve treatment levels that allow or enhance wastewater recycling/beneficial reuse. *

Word count:

Must be no more than 250 words.

Refer to Program Guidelines for more information on considerations regarding affordability.

(1.6) Explain how and why your wastewater treatment solution or management approach is affordable, relative to the cost of building or operating a traditional-engineered, advanced wastewater treatment system. *

Word count:

Must be no more than 200 words.

(1.7) Attach a document of no more than two pages to present a visual illustration of your wastewater treatment solution or management approach (for example, photos of your product, a detailed design drawing, and/or a process flowchart of how your service integrates with existing wastewater treatment infrastructure and/or processes). *

Attach a file:

1 file must be attached.

(1.8) OPTIONAL. If your website will provide the assessment panel with an insight into your wastewater treatment solution or management approach, provide the web address.

Must be a URL.

Assessment Criteria 2 - The project is feasible and viable

* indicates a required field

Project Plan

△ IMPORTANT

In completing this section, ensure that your plan focuses on:

- the activities you intend to undertake that will lead to overcoming market barriers and gaining market traction; securing customers; promoting the solution/approach; and increasing sales/revenue
- which market(s) you expect to target and the size of the market(s)
- the anticipated business model to be employed
- only activities that are eligible under the Program.

△ ELIGIBLE ACTIVITIES are:

- data analysis and synthesis, including reporting
- marketing, communication and engagement required for commercialisation
- monitoring and evaluation
- administration of the project (must not exceed 15% of the grant funding allocation).

(2.1) Outline the plan to commercialise your wastewater treatment solution or management approach *

Word count:

Must be no more than 400 words.

Assessment Criteria 2 - The project is feasible and viable (continued)

* indicates a required field

Project Activities and Outcomes

Projects must be no longer than two years. Grant recipients are required to report on progress at six monthly (or less) intervals.

△ Guide for completion:

- Each milestone should have three to seven dot points describing the key project activities and outcomes for each stage of the project with numbers, targets or rates of completion, where possible.

- **Outcomes should be tangible and measurable and relate to the planned activities but not be a restatement of them.**
- **Ensure the planned project activities and outcomes align with your project plan (above).**
- **When outlining the planned project activities and outcomes, assume that your project will not commence before 1 January 2027.**

As a guide, the following are examples of the type of activities and outcomes that may demonstrate a path to market readiness:

Activity 1.1 - Engage and onboard Business Development Officer to undertake direct promotional campaign in the GBR catchment to increase end user and investment partner awareness of the product and its applicability to the region (contact via email, phone calls, and promotional support media resources such as flyers, info packs, tip sheets).

Outcome 1.1 - Product promoted to 80% of all potential customers in the Reef catchment with 10 new leads (customers and/or investment partners) secured.

Activity 1.2 - Attend 5 tradeshows to display and promote product.

Outcome 1.2 - Secured over 50 new leads expressing interest in the product as a result of tradeshow participation.

Activity 1.3 - Develop and publish 20 content marketing articles and run three social media campaigns across Australia, Asia and the USA.

Outcome 1.3 - 1,000 new visits to social media pages.

Activity 1.4 - Undertake demonstration site visits with 5 strongest leads.

Outcome 1.4 - 1 GBR catchment area customer engaged in initial scoping/feasibility.

△ Applicant Acknowledgement *

I understand and acknowledge that, should the application for funding be approved, the information in this section will form part of the funding agreement, with progress reporting of these activities and outcomes required to acquit each milestone grant payment.

Milestone 1

(2.2.1) Milestone 1 - List the PROJECT ACTIVITIES planned for the first reporting period of the project. *

(2.2.2) Milestone 1 - List the PROJECT OUTCOMES you expect to achieve during the first reporting period of the project. *

Milestone 2

(2.2.3) Milestone 2 - List the PROJECT ACTIVITIES planned for the second reporting period of the project. *

(2.2.4) Milestone 2 - List the PROJECT OUTCOMES you expect to achieve during the second reporting period of the project. *

Milestone 3

(2.2.5) Milestone 3 - List the PROJECT ACTIVITIES scheduled for the third reporting period of the project *

Word count:

(2.2.6) Milestone 3 - List the PROJECT OUTCOMES you expect to achieve during the third reporting period of the project *

Milestone 4

(2.2.7) Milestone 4 - List the PROJECT ACTIVITIES scheduled for the fourth reporting period of the project *

Word count:

(2.2.8) Milestone 4 - List the PROJECT OUTCOMES you expect to achieve during the fourth reporting period of the project *

Word count:

Assessment Criteria 2 - The project is feasible and viable (continued)

* indicates a required field

Expenditure and Funding (Tier 2)

Funding of up to \$200,000 is available for projects with a duration of up to two years. There is no requirement that the applicant organisation match this, however any cash contribution committed by the applicant organisation will be considered favourably.

Outline the expected cost of project activities.

△ **In completing this section, you should ensure that you:**

- align the planned expenditure with the project plan detailed in question 2.1 and the milestone activities detailed in question 2.2
- list all activity / expenditure items individually (use 'Add More' to add new lines)
- provide short and succinct information for the proposed activity / expenditure items
- select the relevant activity / expenditure type from the list of options
- attribute the source(s) of funding for each expenditure item, i.e. Program funding and applicant organisation contribution.

△ **The Program funding and the applicant organisation contribution may be used for the following eligible project costs:**

- salary expenditure (including salary-related on-costs) for employees of the applicant (and/or partner) organisation directly contributing to the delivery of the project
- services provided by (unrelated) external parties
- equipment, materials and consumables
- domestic travel, accommodation and subsistence for employees and contractors required specifically for the delivery of the project.

and must be related to project specific operational trial and commercialisation activities as follows:

- data analysis and synthesis, including reporting
- marketing, communication and engagement required for commercialisation
- monitoring and evaluation
- administration of the project (must not exceed 15% of the grant funding allocation).

Expenditure Items / Activities

(2.3) SALARIES OF PROJECT STAFF

If the project budget involves employing a person:

- list the position and the project-related activities and responsibilities the role will have
- identify the amount and source of funding to be allocated to the position
- use the add more button to provide details for each position involved in the project.

Position and Role in Project	Expenditure Type	Program Funding	Applicant Cash Contribution
		\$	\$

(2.4) SERVICES PROVIDED BY (UNRELATED) EXTERNAL PARTIES

Expenditure Item	Expenditure Type	Program Funding	Applicant Cash Contribution
		\$	\$

(2.5) EQUIPMENT, MATERIALS AND CONSUMABLES

Expenditure Item	Expenditure Type	Program Funding	Applicant Cash Contribution
		\$	\$

(2.6) DOMESTIC TRAVEL, ACCOMMODATION AND SUBSISTENCE

Expenditure Item	Expenditure Type	Program Funding	Applicant Cash Contribution
		\$	\$

Expenditure and Funding Summary

(2.7) This section is auto-calculated.

Program Funding Requested

\$

This amount is calculated from the entries above and must be no more than \$200,000.

Applicant Cash Contribution

\$

This amount is calculated from the entries above.

Total Project Cost

\$

(Program funding + applicant cash)

Applicant Cash Contribution

(2.7.1) How will the applicant organisation fund its cash contribution to the project? *

- cash on hand
- loan
- from sales revenue
- partner
- investor
- customer
- Other:

At least 1 choice must be selected.

Applicant In-kind Contribution

(2.8) Will the applicant organisation contribute any non-cash contributions to the project? *

- Yes
- No

(2.8.1) Outline the in-kind contributions to be made, including:

- a description of the contribution
- the equivalent value
- an explanation of how you arrived at the value of the in-kind contribution.

*

Assessment Criteria 2 - The project is feasible and viable (continued)

* indicates a required field

Technical and Management Capability

(2.9) Outline the background and skills of the key personnel that will be leading the project.

Use 'Add More' to enter each of the key personnel involved in the project.

Full Name	Expertise	Source	Contribution to Project
	Other:	Other:	

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(2.10) Upload a brief profile of the key project personnel. *

Attach a file:

Merge all documents into ONE PDF file. Must be no more than FIVE pages.

(2.11) Outline the planned governance arrangements that will ensure the project meets its objectives within the specified timeframe and budget. *

Word count:

Must be no more than 10 words.

(2.12) Briefly outline any external expertise and/or resources (if any) the applicant organisation needs, and explain how the applicant organisation will access these. *

Word count:

Must be no more than 100 words.

Risk Assessment

(2.13) Outline the key project risks and the relevant mitigation plan for each risk identified.

△ Refer to the Risk Matrix in the Frequently Asked Questions to determine the Risk Rating for each risk.

Use the Add More button to enter all risks associated with the project.

Identified Risk	Risk Rating	Mitigation Plan

Assessment Criteria 2 - The project is feasible and viable (continued)

* indicates a required field

Market Potential

(2.14) Provide an explanation of:

- the site conditions required, and/or the existing treatment systems that must be in place for your solution/approach to be applicable
- your understanding of where in the Reef catchment those conditions are likely to be met (i.e. who are your potential customers?)

*

Word count:

Must be no more than 150 words.

(2.15) Outline the expected cost of your wastewater treatment solution or management approach. Explain the steps you have taken to verify these costs. *

Word count:

Must be no more than 100 words.

(2.16) How does your pricing structure compare to that of existing solutions or approaches? *

Word count:

Must be no more than 100 words.

Assessment Criteria 3 - The project will deliver benefits to the Reef catchment and to Queensland

* indicates a required field

In addressing this assessment criteria, you should ensure that the outcomes of the project are clearly defined and quantified, as far as possible, in terms of economic, social, regional and/or environmental benefits.

In identifying benefits of the project, you should consider:

- sales and/or revenue from the developed wastewater treatment solution or management approach
- direct and indirect employment benefits

- its contribution to an increased level of entrepreneurship and innovation
- any benefit that will be delivered to regional Queensland
- any benefit that will be delivered to Indigenous businesses and/or people
- supply chain efficiency / sovereign capability maintenance
- reduced requirement for ongoing specialist operation and maintenance personnel
- its potential to benefit and/or grow one of Queensland's priority industries
- its alignment with and/or contribution to any current Queensland Government policy/industry roadmap/priority industry
- other environmental benefits, such as:
 - low carbon footprint
 - generation of by-products with environmental beneficial uses
 - coincidental reduction in contaminants of emerging concern.

(3.1) Explain how, and to what extent, the proposed commercialisation project will grow revenue / increase sales / lead to new sales. *

Word count:

Must be no more than 100 words.

(3.2) Outline the expected impact on the financial position of the applicant organisation at the conclusion of the project. *

Word count:

Must be no more than 100 words.

(3.3) Outline the expected impact on the financial position of the applicant organisation within three years of completing this project. *

Word count:

Must be no more than 100 words.

(3.4) Outline the benefits to the Reef catchment within three years of successfully delivering the proposed project. *

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Word count:

Must be no more than 200 words.

(3.5) Outline the environmental, social and/or economic benefits for the Reef catchment, the region and/or Queensland, in the longer term. *

Word count:

Must be no more than 200 words.

Primary Industries Classification Data

* indicates a required field

Primary Industry Classification

The Queensland Government collects data on industries that benefit from funded projects.

To assist with our reporting, please select the industry classification which will benefit from your proposed project.

Only one option can be selected from the dropdown list below.

To assist you with your options, refer to the Australian and New Zealand Standard Industrial Classification ([ANZSIC](#)) lookup link.

There are two levels within the ANZSIC hierarchy. Ensure you navigate through to the lowest level to choose an industry option.

Please select the primary industry classification that will benefit from your proposed project: *

[ANZSIC Lookup](#) Click on "Browse" then click on "Primary Industries Classification", then select an option by clicking the relevant industry (not the identifying letter) eg: Agriculture, Forestry & Fishing

Other Priority Industries

Priority Industries - refer to niche or new industry per Queensland Government policies (Industry RoadMap) - To build our competitive strengths, diversify our economy and create the knowledge-based jobs of the future, Advance Queensland is driving innovation-led economic growth through increased collaboration between government, industry and research organisations.

The department collects data on industries that benefit from funded projects. To assist with our reporting, please select the Priority Industry which your proposed project will benefit from.

Only one option can be selected from the dropdown list below.

To assist you with your options, refer to the [Priority Industries Definitions](#) lookup link.

There are two levels within the Priority Industry hierarchy. Ensure you navigate through to the lowest level to choose an industry option.

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Please select the priority industry that will benefit from your proposed project: *

[Link to Priority Industries Definitions](#) Click on "Browse", then click on "Priority Industries", then select an option by clicking on the relevant option (not the identifying number) eg: Advance Manufacturing

Enabling Technologies

Enabling Technologies -separate list from the ANZSIC and Priority Industries – this is not an Industry category. This information is required to capture the type of Enabling Technologies used in activities regardless of the industry.

The department collects data on industries that benefit from funded projects. To assist with our reporting, please select the Enabling Technologies that will be used in your project.

Only one option can be selected from the dropdown list below.

There are three levels within the Enabling Technologies hierarchy. Ensure you navigate through to the lowest level to choose a technology option.

Please specify the main enabling technology used in your project: *

Click on "Browse", then click on a "Sub Category", then select an option by clicking on relevant technology (not the identifying number) eg: Artificial Intelligence

Please advise your enabling technology: *

What is the main type of technology will you provide or use in your project? eg: Autonomous Systems. Input N/A if not applicable

Applicant Declaration

* indicates a required field

On behalf of the applicant organisation:

- **I certify that:**
 - **I am authorised to submit this application on behalf of the applicant organisation**
 - **the information I have supplied in this form is true, accurate and not misleading to the best of my knowledge**
 - **I have completed the Eligibility Checklist, and this has confirmed that the applicant organisation and the proposed project is eligible for the Great Barrier Reef Urban Technology and Innovation Fund - Wastewater Grant Program**
 - **I have reviewed the standard terms and conditions detailed in the [Great Barrier Reef Urban Technology and Innovation Fund - Wastewater Grant Program Funding Agreement template](#) and confirm that I will accept these standard terms and conditions should this application for funding be successful.**

I acknowledge that:

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Form Preview

- the Queensland Government may undertake any checks necessary to assess this application (subject to any written notification as to confidentiality).

Refer to the [Electronic Transaction \(Qld\) Act 2001](#) prior to acknowledging and accepting this declaration.

Authorised Officer *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position within Applicant Organisation *

Phone number *

Must be an Australian phone number.

Email *

Must be an email address.

Privacy

The Queensland Government is collecting personal information from you such as your name, address, contact details of yourself and your business (including employees and partners), resume, employment and directorship, corporate officer history, payslips, asset and financial information and other information relevant to your application or provided by you.

This information is collected for the purpose of assessing and evaluating your application for funded projects, milestone reports, and otherwise the departments function of supporting businesses and industry through innovation programs and grants.

Personal information may also be disclosed, where required, for purposes associated with undertaking assessment of applications, including due diligence enquiries.

The email address you provide will be used to communicate with you about your application or program participation (if successful). For example, you may be contacted via email about participating in a survey, interview or focus group. Dependent upon the email service provider you have chosen, this may result in your personal information being transferred overseas.

The personal information provided may be provided to other relevant Queensland Government departments and Ministers, to publicly announce or publish as identified in the Guidelines, and promote those projects that have been funded. This may include the recipient's name and the amount of funding awarded, project details, agreed outcomes, and progress.

De-identified aggregated data may also be used for the purpose of managing and evaluating the Ignite Ideas initiative and inform government. Your personal information will also be used to provide the services outlined in the Guidelines and for the purposes of research, evaluation, promotion and monitoring of such services, and to improve and design services and programs.

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Your personal information will not be otherwise used or disclosed unless authorised or required by law and will be managed in accordance with the *Information Privacy Act* . The provisions of the [Right to Information Act 2009](#) apply to documents in the possession of the Queensland Government.

The Queensland Government privacy policy can be found at: www.qld.gov.au/legal/privacy